

SCARLETT BEGONIA

Private Daytime Restaurant Buyout

OVERVIEW

Groups ranging in size of 30 to 100 people will trigger a buyout. A buyout gives the client full access from 9am to 1pm, while a partial buyout limits the client to a specific area of the restaurant for the allotted time.

PRICING

- Monday – Thursday Buyout Rate:** \$5,000 food and beverage minimum _____ [initial]
- Friday Buyout Rate:** \$7,000 food and beverage minimum _____ [initial]
- Saturday, Sunday or Holiday Buyout Rate:** \$12,000 food and beverage minimum _____ [initial]
- Partial Buyout:** 30–40 people \$2,500 food and beverage minimum, plus \$2,500 turnaway fee _____ [initial]

Menus start from \$70.00 with a 3% Admin fee and a 3% processing fee exclusive of gratuity and sales tax. _____ [initial]

Outside cake/cupcake/dessert service & plating charge is \$5.00 per guest. As these are service charges, they are not included in the food and beverage minimum requirement. _____ [initial]

Scarlett Begonia does offer a full-service bakery for any special order cakes, pies or cupcakes.

EVENT MINIMUMS

All reserved events are subject to meet the food and beverage minimum requirement plus 20% gratuity, 3% administration fee, and current state sales tax. In addition to these fees all events are subject to an event coordination fee of \$150. _____ [initial]

A 50% deposit is due to hold the event date. Deposit and final payment must be made by cash or credit card. The 50% deposit will be applied to your event total. Your menu and final guest count guarantee is due 24 hours prior to your event date and time, and your assigned coordinator will contact you for these numbers. This guest count guarantee is the minimum number of guests you will be charged for on the date of your event. _____ [initial]

Please note, event cancellation more than 30 days of your reservation time has no penalty. Within 30 days you forfeit the 50% deposit. _____ [initial]

We look forward to working with you to provide a memorable dining experience for your guests! If you have any questions that you do not find answered in the enclosed information, please do not hesitate to contact us.

Authorized signature: _____ Date: _____

SCARLETT BEGONIA

Credit Card Authorization

**This letter authorizes Scarlett Begonia to charge my company
or personal credit card for charges related to:**

Guest Name: _____

Reservation Date: _____ Time: _____

Number of People: _____

Name as it appears on Credit Card: _____

Mailing Address: _____

City: _____ State _____ Zip Code: _____

Phone #: _____ Email: _____

Credit Card Type: _____

Credit Card #: _____

Exp Date: _____ CVV: _____

This card will be used for: _____

Cardholder Signature: _____

Please email the credit card authorization form with a copy of the front and back of the credit card as well as a copy of the card holder's drivers license to: **events@scarlettbegonia.net**